



# MEETING MINUTES

**Meeting Name:** Food Services Committee  
**Meeting Date:** 11/14/2019  
**Time Begin:** 10:30 a.m. • **Time End:** 11:30 a.m.  
**Facilitator:** Mickey Yeager

Topic/Item	Presenter	Allotted Time	<b>Key Points</b> Provide 50 words or less on expected outcome	<b>Category</b> (Use underline to highlight)
<b>Snap Shot of Food Services</b>	Mickey Yeager		<ul style="list-style-type: none"> <li>• Jewel contract updates:</li> <li>• Jewel currently has a one year contract</li> <li>• Jewel Café hours - Open from 8am-2pm</li> <li>• Jewel’s offerings are limited to pizza, hot grill food and coffee</li> <li>• Jewel no longer has 1<sup>st</sup> right of refusal for catering which allows departments to utilize other vendors for food services               <ul style="list-style-type: none"> <li>○ Events &amp; Conference Services have had some outside catering challenges with regards to access of buildings during non-school/work hours.</li> <li>○ Communication is ongoing with regards to clean up after events.</li> </ul> </li> <li>• There are concerns about Jewel’s catering pricing that has gone up and this is not equitable for some departments</li> <li>• Also, Fresh Food Vending is available in the cafeteria and the hours are 6:30am – 6pm</li> </ul>	<u>Discussion</u> Decision Advocacy <u>Information</u> Document
<b>Additional Scope for Food Services Committee</b>	Mickey Yeager		Potentially adding food trucks and <del>fresh food</del> vending services to the scope for the food services committee: <ul style="list-style-type: none"> <li>• This would need to go through CUDC and college council to reformat the food services committee</li> <li>• The benefit is to consolidate information gathering, processing and communication to the college and vendors</li> <li>• With the newly added food vendors there is a potential for more meetings</li> </ul>	<u>Discussion</u> Decision Advocacy <u>Information</u> Document
<b>Food Trucks</b>	Wesley Buchholz		This past spring CCC partnered with Oregon Mobile Food and invited food trucks to come to all three campuses. <ul style="list-style-type: none"> <li>• Food truck schedules can be found via the street food finder app. <a href="https://streetfoodfinder.com/vs/600/CCC++Oregon+City">https://streetfoodfinder.com/vs/600/CCC++Oregon+City</a></li> <li>• Food trucks are service oriented and are not for profit for CCC</li> <li>• Order ahead options are in the works</li> </ul>	Discussion Decision Advocacy <u>Information</u> Document

			<ul style="list-style-type: none"> <li>• Catering requests are available for food trucks. The committee would like more information to be able to utilize this option in the future.</li> <li>• There are some concerns with winter term and inclement weather</li> </ul> <p>Sales tickets for food trucks are averaging:</p> <ul style="list-style-type: none"> <li>• 40-60 tickets for OC Campus</li> <li>• 20 tickets for Harmony Campus</li> <li>• 4-5 tickets for Wilsonville Campus</li> </ul> <p>Q: Wilsonville’s food trucks are not being utilized can we extend communication to students with email or other methods? A: There has been communication to students/staff. Also, food trucks hours are from 4pm to 7pm to meet the needs of students.</p> <p>Q: Do we have student feedback on food trucks yet? A: There was some initial confusion on communication, however, feedback has been good. There are concerns from students about variety and cost.</p>	
<p><b>Fresh Food Vending</b></p>	<p>Wesley Buchholz</p>		<p>CCC has also partnered with Canteen, who is the fresh food vendor that stocks the new vending machines on campus. The locations of the fresh food vending machines are:</p> <ul style="list-style-type: none"> <li>• Training Center</li> <li>• ITC</li> <li>• Community Center</li> <li>• Barlow Hall</li> </ul> <p>CCC can request an assortment of foods to be stocked in the vending machines including gluten free, vegetarian and vegan.</p> <p>If interested there is the opportunity to tour the facility that’s making the fresh food – it is local</p> <p>The vending machines are remotely monitored by Canteen</p> <p>Wilsonville vending machines have been utilized but not to a large extent</p>	<p>Discussion Decision Advocacy <u>Information</u> Document</p>

			<p>Q: Can we get feedback from Canteen and in what format?</p> <p>Q: Can we add signage on or near the vending machines for:</p> <ul style="list-style-type: none"> <li>• fresh food prep locations and communications</li> <li>• Mapping of other vending machines on campus</li> <li>• Requests for food options &amp; availabilities</li> </ul> <p>Q: Concerns for when the vending machines are not working – who to contact.</p> <p>A: The phone number posted on the vending machines is for direct contact with Canteen.</p>	
<b>Feedback Processes</b>	Mickey Yeager		<ul style="list-style-type: none"> <li>• Feedback sharing on comments / concerns</li> <li>• Comments good/bad regarding Catering</li> <li>• Food Service Message - Tim's email</li> </ul>	<u>Discussion</u> Decision Advocacy <u>Information</u> Document
<b>Around the Room</b>			<p>Mickey is receiving feedback from Tim's email. There will be information sharing at the next meeting</p> <p>There is a need for a generic food services email for communications regarding food services at CCC previously established: Food Service Committee <a href="mailto:food@clackamas.edu">food@clackamas.edu</a></p> <p>Do we need to add a folder on I drive for Food Services?</p> <p>There will be another article from the Print regarding the food offerings at CCC</p>	<u>Discussion</u> Decision Advocacy Information Document
<b>Tasks / Take-aways</b>			<p><u>Mickey:</u>  Set up the food services email  Signage for fresh vending (above)  Add Harmony/Wilsonville/ PTF / FTF to committee</p> <p><u>Wesley:</u>  Communication on food trucks for catering  Communication for food source for vending machines</p>	

			<p>Email app out to committee members - street food finder app:  <a href="https://streetfoodfinder.com/vs/600/CCC+--+Oregon+City">https://streetfoodfinder.com/vs/600/CCC+--+Oregon+City</a></p> <p>Meeting minutes will be emailed to committee members for review.  Any proposed changes and approval will be at next meeting.</p>	
<b>Upcoming Meeting Dates</b>	<b>Start Time</b>	<b>End Time</b>	<b>Location</b>	
<b>January 2020</b>	<b>3pm</b>	<b>4pm</b>	<b>TBD</b>	
<b>Invited</b>				
Mickey Yeager, Bob Cochran, Alissa Mahar, Michelle Baker, Jennifer Miller, Sara Dier, Tami Harper, Elizabeth Cole, Loretta Mills, Laura Smith, Beth Hodgkinson, ASG Rep, John Ginsburg, Wesley Buchholz, Naomi Sether, Elizabeth Spillman, Patricia DeTurk, Margaret Mallat				
<b>Present</b>				
Mickey Yeager, Elizabeth Cole, Alissa Mahar, Michelle Baker, Jennifer Miller, Tami Harper, Loretta Mills, Laura Smith, Beth Hodgkinson, ASG Rep Andy Boston, John Ginsburg, Wesley Buchholz, Naomi Sether, Elizabeth Spillman				